

Ontario 9-1-1 Advisory Board

MINUTES

Tuesday, May 15, 2007

10:00 am

Council Chamber

Town of Newmarket Municipal Office

395 Mulock Drive

Newmarket, Ontario

A. OPENING & MINUTES

PRESENT

EXECUTIVE COMMITTEE

Dan Van Londersele
Judy Broomfield
Tom Voisey

Chair (AMO – Rural Caucus)
Vice Chair (NENA Ontario)
Secretary-Treasurer

MEMBERS

Peter Glen
Mark Hull
Bryan Baxter
John Molyneaux
Dave Ralph
Nancy Banks

Ontario Assoc. of Chiefs of Police
Ontario Ministry of Health
AMO – Small Urban Caucus
Ontario Assoc. of Fire Chiefs
APCO Canada
APCO Canada

TECHNICAL ADVISORY PANEL/OBSERVERS

Sandra Dion
Pat Berry
Ian MacLeod

Bell Canada
Bell Canada
Ontario Provincial Police

REGRETS

Norm Lambert
Jim Friend
Dave Hanly

City of Toronto
AMO – Regional Caucus
AMO – County Caucus

QUORUM

QUORUM

TOTAL VOTING POSITIONS PER CONSTITUTION: 13
TOTAL CURRENT VOTING POSITIONS FILLED: 12
TOTAL VOTING MEMBERS IN ATTENDANCE: 7
QUORUM PRESENT

OPENING REMARKS

- Welcome to all from Dan Van Londersele.
- Special welcome to Nancy Banks, APCO Canada and Amy Viveiros, Ontario Ministry of Health and Long Term Care

MINUTES

- OAB Minutes, February 20, 2007

MOTION	<p>Moved by D. Ralph, Seconded by Mark Hull, That the minutes of the February 20, 2007 meeting be adopted. Carried</p>
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CORRESPONDENCE

- Email request (February 2, 2007) from Gabriel Miller, Senior Policy Analyst, Federation of Canadian Municipalities asking for information on tariffs/tariff systems in use in Ontario. They are looking at the use of tariffs and the associated revenues to assist in the funding of Public Safety Answering Points. A response was provided by Dave Ralph.
- Email (March 1, 2007) from Dave Ralph providing a copy of the notification regarding the issuance of Telecom Decision CRTC 2007-13 (Emergency alert services and telephone-based community notification services). Distributed via email to membership.
- Copy of a letter dated April 5, 2007, from Nelson Santos, Warden for the County of Essex, to the CRTC regarding CRTC Decision 2007-13 and requesting that the 1-year time frame given to CISC for a report be reduced. Received for information.
- Copy of a letter dated April 30, 2007, from the Town of Tecumseth to the CRTC supporting the Essex County letter referenced above. Received for information.

FINANCIAL

- T. Voisey reported on the current financial status of the Advisory Board.

Opening Bank Balance, February 21, 2007		\$11,558.39
Plus:		
Deposit-17/04/07 [Dep#08]	600.00	
Deposit-09/05/07 [Dep#09]	<u>1,500.00</u>	
Total Deposits		2,100.00
Less:		
CK #101 – 27/02/07 – Timothys [RE: Meeting Refreshments – Feb.20/07]	158.71	
Bank Service Charges	<u>.60</u>	
Total Expenses		<u>159.31</u>
Closing Bank Balance, February 20, 2007		\$13,499.08
Equity Shares Held		100.00

Cash on hand	0.00
Net Worth, May 15, 2007	<u>\$13,599.08</u>

MOTION Moved by J. Molyneaux,
Seconded by B. Baxter,
That the financial report be accepted.
Carried

- Peter Glen requested reimbursement to the London Police Service for two nights accommodations in Toronto on February 21 and 22, 2007 to attend a face-to-face CRTC meeting.

MOTION Moved by J. Molyneaux,
Seconded by M. Hull,
That the OAB reimburse the London Police Service for hotel expenses paid on behalf of Peter Glen for his attendance on behalf of the Board at CRTC meetings in Toronto, February 21/22, 2007.
Carried

B. BUSINESS ARISING FROM PREVIOUS MEETINGS

OAB Funding Campaign

- Discussion on this topic included
 - Dan Van Londersele has had discussions with Pat Vanini, Executive Director – AMO, regarding the distribution of an OAB alert with a new OAB funding letter. Ms Vanini supplied the OAB with a copy of their mailing list of Municipal contacts.
 - The issue of timing was considered. The last campaign saw a number of requests to have requests for funds sent out in lots of time for municipalities to include in their annual budget processes. It was agreed by all that the OAB initiate a 2007/2008 campaign.
 - Dan will reword the notice and it will be distributed to the contacts included in the AMO database.

VoIP Part 7 Application to CRTC

Peter Glenn reports:

- There is no further information at this time.
- Peter repeated that there should be a mandate for all VoIP providers to route 9-1-1 calls through the “front door” into PSAPs via PERS. Many are still using 10-digit alternate numbers.

Enhanced Wireless

Judy Broomfield reports:

- Nothing to add at this time.
- Trial with Bell Mobility ongoing.

- Bell network to desktop is still in the “assessment” stage. There have been a couple of conference calls and they have included Rogers, Bell and Telus. Also discussions are taking place in the background amongst the various carriers. Bell has agreements with Telus and Rogers.
- Rogers is pursuing location-based technologies mainly for commercial reasons.
- REMINDER – there is currently no legislation existing to require carriers to provide location-based info. Getting all three carriers to provide X-Y coordinates would be a huge positive step.

Wireless Number Portability

Judy Broomfield reports:

- Wireless Number :Portability has been implemented.
- The process is complex however Judy has not aware of any problems.
- This topic to be removed from “Business Arising”

C. COMMITTEE REPORTS

Government Affairs

Dan Van Londersele reports:

- Acknowledged change of leadership at Emergency Management Ontario. Dan Hefkey is willing to follow through on Wayne Cotgreave’s offer to attend an OAB meeting.
- A letter/invitation is to be sent to Mr. Hefkey to attend a future meeting, perhaps at the meeting being arranged in conjunction with NENA Ontario at Niagara Falls in September.
- Chris Pittens to supply Dan with mailing information.

Management/Financial

Bryan Baxter reports:

- Bryan has reviewed the various Subcommittee compositions and presented a proposed membership list, as follows:
 - Government Affairs
 - Chair – Dan Van Londersele
 - Member – John Molyneaux
 - Management/Financial
 - Chair – Bryan Baxter
 - Member – Judy Broomfield
 - Member – Tom Voisey
 - Public Relations
 - Chair – John Molyneaux
 - Member – Jim Friend
 - Technical Information
 - Chair – Peter Glen
 - Member – Nancy Banks

- Wireless & Nomadic
 - Chair – Judy Broomfield
 - Member – Peter Glen

- Wirelines
 - Chair – Mark Hull
 - Member – Dave Hanly
 - Member – Pat Berry

- Ad Hoc – Sustainable Funding Resources
 - Chair – Dave Hanly
 - Member – AMO Staff

- Ad Hoc – Public Service Announcement
 - Chair – John Molyneaux
 - Ex Officio – Dan Van Londersele
 - Member – Peter Glen
 - Member – Judy Broomfield
 - Member – Chris Pittens
 - Member – Pat Berry

MOTION

**Moved by B. Baxter,
Seconded by P. Glen,
That the Board adopt the Proposed Subcommittee Membership Report, as
amended.
Carried**

- The Subcommittee Membership list to be posted on the web site.
- It was also agreed that Minutes of past meetings be made available on the web site. Tom Voisey to supply Jim Friend with .pdf copies of previous minutes.

Public Relations

- Nothing further to report at this time

Technical Information

- Nothing further to report at this time

Wireless & Nomadic Technologies

Judy Broomfield Reports:

- There have been 3 years of meetings with many parties involved, including the CRTC.
- Bell has come up with a technical proposal that provides VoIP customers with Enhanced 9-1-1 through the front door and there would be no financial burden to PSAPs.

- VoIP providers have a number of questions regarding this that will be discussed further including concerns that cable VoIP carriers have.
- The CRTC has responded and indicated that they will not stop any plans that currently exist and have advised providers to state what they don't like about the proposal and provide alternative solutions.
- This has delayed the report that was expected in March. It is currently expected in April with a final report to CRTC by the end of June.

Wireline

- Mark Hull introduced Pat Berry to present a review of Telecom Decision 2007-13 to the members.
- Pat distributed a handout that outlined the CRTC request for the establishment of standard guidelines, security procedures, processes and practices for E-CNS (Enhanced Community Notification Service) using 9-1-1 ALI Data.
- The timeline is as follows:
 - March 2007 – CISC SC has assigned the report to ESWG (Emergency Services Working Group)
 - March 2008 – 12 month report due
 - May – September 2008 – CRTC approval of the Report/Bell Tariff
 - Q4 2008 - 9-1-1 CNS Tariff approval
- The first meeting is via conference call on June 27th

Ad Hoc Public Service Announcement

John Molyneaux reports:

- York Regional Police will assist with the production of the video
- Legal Services don't believe there is a problem due to the fact that we are not focusing on any one vendor
- looking at providing a 20/30 second public service announcement
- the public has expectations as to the level of services they will receive when they dial 9-1-1, including the expectation that PSAPs know where they are calling from.
- PSA developed that could be used for radio or television
- John will be meeting with the York Regional Police video unit early next week
- The script will address 4 or 5 questions and will be very generic in nature. Will not use any references that would be unique to specific vendors
- Judy has a Texas example that includes 3 PSA's that she will forward to John

D. NEW BUSINESS

NENA Ontario Conference, September 9-12, 2007

- Judy Broomfield will be making a presentation entitled "9-1-1 Trials & Tribulations" at the Conference - Monday, September 10, 2007 15:30 to 16:30.
- The Conference to be held at the Sheraton Fallsview, Niagara Falls

MOTION

**Moved by P. Glen,
Seconded by B. Baxter,
“That Dan Van Londersele, Chair, represent the OAB at the NENA Ontario
Annual Conference; and,
that registration and accommodation expenses be provided by the Board .”**

Carried

E. ADJOURNMENT

Next meeting:

- Next scheduled meeting – September 18, 2007
- Discussion was held regarding having the next meeting of the OAB in conjunction with the NENA Ontario Conference in Niagara Falls

MOTION

**Moved by J. Molyneaux,
Seconded by N. Banks,
“That the meeting originally scheduled for September 18, 2007 be changed to
coincide with the NENA Ontario Annual Conference being held in Niagara Falls,
Ontario, September 9 to 12, 2007; and
that a suitable meeting facility and date/time be arranged with the NENA Ontario
Conference Committee.”**

Carried

2007 scheduled dates – locations to be determined
November 20th

MOTION

**Moved by J. Molyneaux,
Seconded by J. Broomfield,
“That the meeting be adjourned.”**